

BOARD RESOLUTION

South African Music Research Archive NPC (SAMuRA)

Adoption of the Memorandum of Incorporation and Authorisation of NPC Registration

1. Meeting Details

This resolution is adopted by the founding directors of the **South African Music Research Archive NPC (SAMuRA)** on this day, without the need for a physical meeting, as permitted under the Companies Act.

Date: **06 March 2026** Location: **Roodepoort, Johannesburg, Gauteng, South Africa**

2. Attendance

The following individuals are recognised as the **Founding Directors** of SAMuRA:

- **Director 1:** _____
- **Director 2:** _____
- **Director 3:** _____

(Additional directors may be added if applicable.)

All directors confirm that they are eligible to serve in terms of the Companies Act and that they consent to act as directors of the organisation.

3. Resolution 1: Adoption of the Memorandum of Incorporation (MOI) / Constitution

The Board hereby resolves to:

- **Adopt the Memorandum of Incorporation (MOI) / Constitution** titled “*South African Music Research Archive NPC – Memorandum of Incorporation / Constitution*” as the official founding document of the organisation.
- Confirm that the MOI reflects the organisation’s objectives, governance structure, financial management principles, and expanded mandate, including:
 - Preservation of South African music heritage
 - Archiving of oral storytelling and oral histories
 - Multilingual access through translation, interpretation, and transcription
 - Eligibility to apply for annual grants from national language bodies
 - Compliance with all NPC requirements under the Companies Act

The MOI is hereby **approved, adopted, and implemented** as the binding governing document of SAMuRA.

4. Resolution 2: Authorisation to Register SAMuRA as an NPC

The Board resolves that:

- SAMuRA shall be **formally registered as a Non-Profit Company (NPC)** with the Companies and Intellectual Property Commission (CIPC).
- The organisation’s name shall be registered as: **South African Music Research Archive NPC (SAMuRA)**
- The adopted MOI shall be submitted as part of the registration process.

- All required forms, declarations, and supporting documents shall be completed and submitted to CIPC.

5. Resolution 3: Appointment of an Authorised Representative

The Board appoints the following individual as the **Authorised Representative** responsible for completing and submitting the NPC registration:

Name: **Fritz P. Klaaste** Role: **Founder & Project Steward** Authority Granted:

- To submit the MOI and all required documents to CIPC
- To sign all forms and declarations on behalf of the organisation
- To act as the primary liaison with CIPC until registration is complete
- To open the organisation’s bank account once registration is finalised

This authority remains in effect until revoked by the Board.

6. Resolution 4: Approval to Open a Bank Account

Upon successful registration, the Board authorises the opening of a **Non-Profit Company bank account** in the name of:

South African Music Research Archive NPC

The Authorised Representative is empowered to complete all necessary banking documentation.

7. Resolution 5: Record-Keeping

The Board confirms that:

- This resolution shall be filed in the organisation’s official records.
- A copy shall accompany the NPC registration documents if required.
- The resolution becomes effective immediately upon adoption.

8. Signatures of Founding Directors

Director 1: Name: _____ Signature: _____
Date: _____

Director 2: Name: _____ Signature: _____
Date: _____

Director 3: Name: _____ Signature: _____
Date: _____